



**INFORMING SCHOOL OF CHILD'S / WARD'S TRAVEL PLANS**

Name of Child / Ward: \_\_\_\_\_

NRIC / BC No.: \_\_\_\_\_

Class (Register No.): \_\_\_\_\_

Sex: F / M

This is to inform the school that my child / ward will be traveling to the following country / countries during the **Nov-Dec school vacation** (Sat 27 Oct – Mon 31 Dec 2018). The details are as listed below:

Country of Intended Travel	Period of Stay	
	From	To

***Important Note:***

*Where possible, please also provide details of country and date of transit if your child / ward will be stopping over at any other country while traveling.*

Name of \*Parent / Guardian: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<b>For Official Use</b>	
<b>Acknowledged by Form Teacher</b>	
<b>Date</b>	

Please have this form completed and signed before submitting to the General office **before travelling.**

\* Delete accordingly